

PROJECT EVALUATION CARD

Educational Path Basic Path		Project Number and Title Researching a Topic	
Project or Speech Title		Speaker	
Evaluator	Club name (or location/venue if not in a club setting)	Date	
Additional or specific goals of the speaker			
Allotted Time 7-10 min + 3-5 min Q&A	Actual Time	Do you believe the project educational goals were met? <input type="checkbox"/> Yes <input type="checkbox"/> A few were missed <input type="checkbox"/> Incompletely <input type="checkbox"/> No	
Used elements <input type="checkbox"/> Notes <input type="checkbox"/> Lectern or Podium <input type="checkbox"/> Microphone <input type="checkbox"/> Props <input type="checkbox"/> Presentation Software <input type="checkbox"/> Handouts			

<i>What was the scope of the speech? Was it too small or too big?</i>
<i>Describe the supporting evidence that the speaker used to illustrate the topic.</i>
<i>Were the supporting materials appropriate? convincing? authoritative? sufficient?</i>
<i>Which was the single most compelling supporting evidence for you?</i>
<i>Which was the weakest piece of evidence or supporting material for you? Why?</i>
<i>How did the speaker handle the audience's questions? Did he appear knowledgeable enough?</i>
<i>How could the speaker improve his presentation and handing of the questions?</i>